

### 3 Declaration

As far as I know the information on this form is true and complete.

I agree that you can check the information I have given on this form with the DSS.

I will tell the School Benefits section if:

- I change address
- my child changes school or
- I stop receiving Income Support, or income-based Jobseeker's Allowance
- Start to receive Working Tax Credit or my income exceeds £13,910

Parent's or guardian's signature:

Date:

#### For education office use only

Free meals agreed	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Income Support confirmed	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Jobseeker's Allowance (IB) confirmed	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Child Tax Credit confirmed	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Child Benefit confirmed	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Asylum confirmed	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Guaranteed Pension Credit	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>

Free school meals eligibility date

Officer's signature:

## Application Form for Free School Meals

#### Your child will be entitled to free school meals each day if the following criteria are met:

- They go to a state school in the London Borough of Southwark and
- Their parents or guardians are on Income Support or income – based Jobseeker's Allowance, or are eligible for support under part VI of the immigration & Asylum Act 1999 or
- Their parents are in receipt of Child Tax Credit, but who are not entitled to a Working Tax Credit, and whose annual income does not exceed £13,910 (this figure may be subject to change)
- Their parents are in receipt of child benefit for the child.
- Their parents are in receipt of the Guarantee element of State Pension Credit.

#### Information

- If your child gets free school meals, you will need to reapply every year. This is because each year we need to check to see whether your circumstances have changed
- If you move house or your child changes school you will need to make a new application.
- If your child or children go to a school outside Southwark, you will need to apply for free meals to the local authority responsible for that school.

#### If English is not your first language an interpretation service is available if required. For further advice please telephone 020 7525 5001/5050

প্রয়োজন হলে দোভাষীর দ্বারা সার্ভিসের ব্যবস্থা করা হবে। আরও উপদেশের জন্য অনুগ্রহ করে 020 7525 5001/5050 নম্বরে টেলিফোন করুন।

Af celin iyo turjumaanadba waa la heli karaa haddii la codsado. Wixii faahfaahin ah ee ku saabsan arrintan fadlan tilidfooni 020 7525 5001/5050

Eğer ihtiyacınız olursa Çeviri Servisinden faydalanabilirsiniz. Fazla bilgi için lütfen şu numarayı çeviriniz 020 7525 5001/5050

如果你需要的話，教育署可以供給傳譯服務。詳情請電 020 7525 5001/5050。

જો તમને ભાષાંતર સેવાની જરૂર હોય તો મળી શકે છે. વધારે સલાહ માટે મહેરબાની કરીને ટેલીફોન નંબર 020 7525 5001/5050 પર સંપર્ક સાધો.

Chúng tôi có thể cung cấp dịch vụ thông dịch miễn phí nếu có sự yêu cầu. Muốn biết thêm chi tiết xin gọi số : 020 7525 5001/5050

اگر آپ چاہیں تو ترجمان کی خدمات میا کی جاسکتی ہیں مزید مشورہ کے لیے برائے مہربانی اس نمبر پر فون کریں۔

020 7525 5001/5050

Please return your completed form to;  
The school benefits section, 15 Spa Road, London SE16 5QW  
Telephone: 020 7525 1993 / 020 7525 1542  
Minicom: 020 7525 5262

**Southwark**  
Council

For office use

Family reference

Pupil reference

**1 The child's parent or guardian must fill in this form. (Please use capital letters.)**

Your title: Mr  Mrs  Miss  Ms

Your last name:

Your first name:

Your address:

  
  
  

Your home phone number:

Do you receive support under part VI of the Immigration Asylum Act 1999 Yes  No

If Yes, please provide a letter confirming this

Do you claim Income Support, income-based Jobseeker's Allowance or child tax credit for you and your children?

Yes  No

If No, do you live with someone who claims Income Support or income-based Jobseeker's Allowance or child tax credit for you and your children?

Yes  No

If Yes, please give your partner's last name:

Your partner's first name:

If you have moved house in the last 12 months, please give your previous address:

  
  
  

Have you or your partner ever applied to us or any other authority for free school meals in the past?

Yes  No  If yes, which authority?

If you have changed your name since you last applied to us, please give your old name.

Last name:

First name:

**2 Please give us details of all the children you are claiming free school meals for:**

Child's last name	Child's first name	Child's date of birth	Is the child a boy or a girl?	The full name and address of the child's school
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We need to see proof that you are receiving Income Support or income – based Job Seekers Allowance or are eligible for support under part Part VI of the Immigration & Asylum Act 1999.

Please send or bring the following documents to the Education department reception desk.

- A photocopy of your Child Benefit proof
- A photocopy of your Child Tax Credit award letter TC602C
- A photocopy of the cover and the next two pages of your Income Support book or Jobseeker's Allowance letter. This must show that it is income based
- A letter from DSS clearly showing your Jobseeker's Allowance is income based, dated within the last six months
- A letter confirming you are being supported under the Immigration and Asylum Act part VI 1999
- A photocopy of your State Pension Credit M1000 award notice as proof of entitlement